



DONATION REQUEST FORM

Zylstra Harley-Davidson strives to be a good corporate citizen. It is our intention to make substantial and significant contributions to strengthen the education, health and well being of the children in our community. We recognize that there are many causes worthy of support, however we feel that focusing our efforts in certain areas, we can better serve our community.

Zylstra Harley-Davidson will respond to your contribution request if it falls within the scope of our chosen efforts. We do not base our decision upon whether our own self-interest will be helped by responding or hurt by not responding. We will ask the following questions when reviewing any requests for contributions:

- A. Is your organization or event clearly a non-profit or charitable? If not, we consider you to be a valued customer and thank you for your patronage.
- B. Is your request coming from an organization which will improve the education, health and well of children in our community?
- C. Does contributing to your organization touch on our areas of concern?

Date _____ Name _____

Organization _____ Phone _____

Address _____

About Your Organization:

- 1. Is the organization a 501 (c) 3? (please submit copy of tax-exempt form) _____
- 2. Has it previously received a donation from Zylstra Harley-Davidson? _____
- 3. Your relationship to the organization? _____
- 4. Organization's contact person for the donation _____
- 5. Organization's Executive Director _____
- 6. Organization's Board President _____

About the Donation:

- 1. The event at which the donation will be used _____
- 2. The event's goal _____
- 3. The exact donation you are seeking _____
- 4. What will the donation be used for? _____
- 5. How many people do you expect to attend the event/how many people do you wish to serve? _____
- 6. Recognition to donors (at the event, prior subsequent, etc.) _____

Logistic Basics:

We would determine the location at which the donation would be picked up:

- 1. Date Needed _____
- 2. Time needed _____
- 3. Who will pick it up? _____
- Phone # _____

Please mail this form to your local Zylstra Harley-Davidson dealership, Attn: General Manager.

- 1930 East 13th Street, Ames, IA 50010
- 19600 Evans Street NW., Elk River, MN 55330
- 131 S. Randall Rd., St. Charles, IL 60174

For Zylstra Harley-Davidson use:

Request approved _____ Request respectfully denied _____ by _____

Approved amount or items _____

Date _____ Charge to account _____